

NOTICE TO HENNET MEMBERS

Election of Board of Directors – 2025 Annual General Meeting

The Health NGOs Network (HENNET) hereby notifies all member organizations that elections for the Board of Directors will be conducted during the 2025 Annual General Meeting (AGM) on 27th November 2025 at the Kenya Institute of Curriculum Development (KICD), Nairobi.

This notice is issued in accordance with the HENNET Constitution and By-laws. Members are encouraged to review the following provisions, which guide eligibility, voting, and the election process.

Voting Rights (By-laws 1.4.1)

- Each ordinary member of the organization is entitled to one (1) vote at the General Meeting.
- Ex officio members may participate in discussions but do not have voting rights.

Governance and Eligibility Requirements

To qualify, nominees must;

- Represent member organizations in good standing, being a full member
- Demonstrate experience in either or more of the following: health, finance, governance, accountability, advocacy, right-based programming, or management
- Ensure that at least one-third (1/3) of elected Board members are Kenyan citizens domiciled in Kenya
- Ensure that two-thirds (2/3) of Board members are not related by blood, marriage, or business
- Two-thirds of the board must adhere to the Gender Balance.

Term Limits and Election Cycle (By-laws 2.2 & Constitution 16.21–16.23)

Tenure

- Board members serve for a term of two (2) years.
- Members may serve a maximum of two consecutive terms (four years).

After serving two terms, a member may only return to the Board after a two-year break.

Election Requirements

Elections for Board members will be held during the Annual General Meeting (AGM). Each candidate must be nominated by a member organization and must accept the nomination in writing. An organization can also nominate itself.

Please note: Nomination is of an organization, and not an individual.

To ensure continuity:

- If more than one-third (1/3) of Board members wish to retire at the same time, a YES/NO ballot among the membership will determine who retires. Those receiving "NO" votes will continue to serve (up to the one-third threshold) and will retire in a staggered manner, not exceeding one-year intervals.

Board Composition and Structure (By-laws 2.1)

The Board will consist of a minimum of five (5) and a maximum of nine (9) members.

Officers of the Board

- Chairperson
- Vice-Chairperson
- Secretary
- Treasurer

Ex-Officio Member

- The Chief Executive Officer (CEO) serves as an ex officio member without voting rights.

Roles and Responsibilities of Board Members

Chairperson

- Presides over board meetings, AGMs, and Special General Meetings.
- Ensures that all Board decisions are implemented in collaboration with the CEO.
- Represents HENNET in high-level meetings with stakeholders and partners.
- Oversee the preparation of meeting agendas in coordination with the Secretary.

Vice-Chairperson

- Assume the duties of the Chairperson in their absence.
- Provides support to the Chairperson in executing governance responsibilities.

Secretary

- Keep accurate records of Board meetings, including minutes and resolutions.
- Manages correspondence and ensures that all official documents are filed promptly with relevant authorities.
- Works closely with the Chairperson to prepare meeting agendas and notices.

Treasurer

- Oversee the financial management of HENNET, including budgeting and financial reporting.
- Ensures that financial controls are in place and that proper accounting procedures are followed.
- Presents audited financial reports at the AGM and provide quarterly updates to the Board.

Other Board Members

- Actively participate in meetings, discussions, and decision-making.
- Monitor the organization's progress and provide strategic advice.
- Serve on committees as assigned by the Board.

As of 2025, these are the board members of HENNET.

No.	Name	Organization	Position	Remarks
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1.	Ms. Caroline Njuguna	PATH	Chairperson	Vacant
2.	Ms. Zipporah Moraa	Living Goods	Vice- Chair	Vacant
3.	Ms. Patricia Jeckonia	LVCT Health	Treasurer	Remaining – as per two thirds rule in HENNET constitution
4.	Dr. Margaret Lubaale	HENNET	Secretary/ ED	N/A
5.	Joseph Kariuki	SMILE TRAIN	Member	Vacant
6.	Edward Munene	HERAF	Member	Remaining – as per two thirds rule in HENNET constitution
7.	Ms. Evelyn Samba	Member	Member	Remaining – as per two thirds rule in HENNET constitution.
8.	Dr. Ann Khisa	White Ribbon	Member	Vacant
9.	Ms. Lucia Laboso	Options Consultancy	Member	Vacant
10.	Mr. Humphrey Evelia	CSA	Member	Vacant

As of 2025, Dr. Margaret Lubaale serves as the Executive Director of HENNET and the secretary of the board.

HENNET is a membership-driven organization, and the voice and participation of members are essential in shaping its governance, advocacy priorities, and strategic direction. We therefore encourage all paid-up members to actively participate in this important process.

Further details on the election process and nomination guidelines will be shared in due course.

We look forward to your participation.

Issued by;

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